

# VARIANCE REQUEST

Instructions: All variance requests must be approved by the BLHOA Board of Directors. Scale drawings showing the variance requested must be delivered to the Board in an electronic format capable of emailing no later than ten days prior to the next formal Board meeting. The Variance Request and the documentation will become a specific agenda item before the Board. The homeowner should be prepared for the variance process to take up to two months – the first month preparing relevant documentation and the second month presenting it to the Board for approval.

If the proposed construction is within the General Requirements outlined in the BLHOA Rules and Regulations, a variance is not needed.

<b>DATE:</b>	<b>PROJECT ADDRESS:</b>
<b>APPLICANT NAME:</b>	<b>PHONE NUMBER:</b>
<b>DATE OF BOARD MEETING VARIANCE IS BEING SUBMITTED:</b>	<input type="checkbox"/> <b>APPROVED</b> <input type="checkbox"/> <b>DENIED</b> <b>DATE:</b>

**DESCRIPTION OF VARIANCE REQUEST. CLEARLY EXPLAIN THE BUILDING FEATURE(S) THAT ARE CONTRARY TO BLHOA RULES. ATTACH AND REFER TO SCALE DRAWINGS AND PLANS.**